

**AGENDA FOR PUBLIC MEETING  
PORT OF SILVERDALE COMMISSION  
Thursday, September 15, 2022 - 6:00PM  
IN-PERSON MEETING – 3550 NW Byron Street, Silverdale  
ZOOM Meeting – Link located on Port Website  
Meeting ID#366 324 6345 Password: port**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**\*3. CONSENT AGENDA** (motion necessary)

1. Agenda
2. August 18, 2022 Regular meeting minutes
3. Approve Electronic Transfer of Payroll Taxes
4. Approve Expenditures

**4. ATTENDEES WHO ASKED TO BE PLACED ON THE AGENDA**

- \*1. Sarmila Basu and Kristy Gumpert of Kitsap Art – tenant at 3425 Byron Street – hoping the Port will allow them to install a new air conditioning unit.
- \*2. Roy Sahali – to discuss running his concession truck from Port property – attached are copies of the concession agreement between the Port and Mr. Sahali in 2016 and the Waterfront Use and Management Agreement between the Port and Mr. Sahali in 2018/2019
- \*3. Elizabeth Barnes tenant of 9020 Washington Avenue – regarding leasing the 9004 Washington building.

**5. UNFINISHED BUSINESS**

- Reese 1. Waterfront Center Predesign Project
- a. Patano to provide the updated thirty percent design to include the changes discussed during the presentation made during the August 17<sup>th</sup> Special meeting.
- Reese 2. County's Pump Station #3 Project
- a. Patano is tasked with continuing the communications with the County regarding the pump station 3 move to Port property.
- Reese 3. Grants/Projects
- \*a. Non-motorized float
    - Sixty percent design received from Art Anderson Associates (AAA) – next steps?
  - \*b. Marina Relocation
    - Sixty percent design received from AAA – next steps?
  - c. Outer-water boundary expansion
    - Status of expansion of the Port's Department of Natural Resources leased area
  - d. Dredge
    - Status of Sound Action appeal
  - e. Current grants
    - Sixty percent designs of non-motorized float and marina relocation were submitted
- Scholfield 4. County's Bayshore/Washington/Byron project
- a. Status of test wells on Port property
  - b. Overhead lighting at the corner of Byron Street and McConnell
5. Programs –
- KSF \*a. Sailing - monthly report
- CIR \*b. Rowing - monthly report
  - update of the three personally-owned shells stored in Clam Island Rowing's (CIR) boatyard
- Reese/Scholfield c. Status of boat storage area, including public non-motorized boat storage, rearrangement - additional fencing estimates received?

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**5. UNFINISHED BUSINESS continued**

**6. Facilities**

- Scholfield \*a. Restroom overhaul (paint & new fixtures)  
– Contract signed by Port and Quality Coating – October 31, 2022 deadline – restrooms will be unavailable for possibly up to a week.
- Scholfield/  
Knapp b. Leveling the docks  
– status
- Scholfield c. Electrical upgrade near vehicle parking lot  
– status of Bronco Electric performing work
- Scholfield d. Security cameras on website  
– on a timed-delay?
- Scholfield e. Hydraulic Project Approval (HPA) permit renewal submitted

**7. Port Properties**

- Kitchens a. 3332 Lowell Street/Monarch  
– Julia Mora entered into a lease with the Port effective September 1<sup>st</sup>
- Kitchens b. New leases  
– many leases are through 2022. A new lease format with some changes has been created – are fire extinguishers the Port's responsibility or the tenants?

**8. Events**

Walk to End Alzheimer's was held Saturday, September 10<sup>th</sup> – recap – any issues?

**\*9. Strategic Planning of Port Organization**

Hiring additional Port staff – duties were slimmed and hourly rate of between \$15 to \$20 depending on experience added to the job posting with Work Source.

- All 10. Derelicts in Dyes Inlet – Pollution Control Board ruled in the Port's favor. Attorney Schermetzler tasked with preparing collection letter.

**6. NEW BUSINESS**

- \*1. Budget Review report. The 2023 Preliminary Budget will be on the October agenda for
- \*2. WPPA sponsored Small Ports Seminar in Leavenworth scheduled for October 20<sup>th</sup> – 21<sup>st</sup> – Commissioners planning to attend? If so, change date of October Port meeting.
- \*3. Driftwood removal - received a phone call August 18, 2022 from individual wanting permission to remove driftwood from the Port's beach. Does the Port allow this?
4. Department of Revenue performing the five-year leasehold excise tax audit – starting next Tuesday, September 20<sup>th</sup>
- \*5. Steve Miller had reported that a large tree stump was floating around the west side of Dyes Inlet – with the change of season bringing inclement weather the stump is bound to take out docks in the area and possibly even pose a threat to the Port. He recently called to report the stump is no longer on his or neighboring properties and he isn't sure where it is now located.

**7. SAFETY/SECURITY**

**8. PUBLIC INPUT**

**9. EXECUTIVE SESSION**

- 10. ADJOURN** - Regular meeting – Thursday, October 20, 2022(?) @ 6:00PM – Port office  
– Small Ports Seminar – October 20<sup>th</sup> – 21<sup>st</sup> – Leavenworth  
– Kitsap All Ports meeting – Monday, October 24, 2022 @ 6:30PM - Brownsville