

**AGENDA FOR PUBLIC MEETING
PORT OF SILVERDALE COMMISSION
Thursday, February 17, 2022 - 6:00PM
IN-PERSON MEETING – 3550 NW Byron Street, Silverdale
ZOOM Meeting – Link located on Port Website
Meeting ID#366 324 6345 Password: port**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

***3. CONSENT AGENDA** (motion necessary)

1. Agenda
2. January 20, 2022 Regular meeting minutes
3. February 3, 2022 Special meeting minutes
4. Approve Electronic Transfer of Payroll Taxes
5. Approve Expenditures

4. ELECTION OF OFFICERS (motion necessary)

1. Currently Reese/Chairman; Scholfield/Secretary

5. ATTENDEES WHO ASKED TO BE PLACED ON THE AGENDA

- *1. Ken Adams hoping to use Port property to hold a car show
- *2. Barbara Zaroff and Stella Vakarcs from Kitsap County Public Works to present the new pumpstation design.
- *3. Vicky Webb and David Emmons of Whaling Days – addition of addendum to the agreement

6. UNFINISHED BUSINESS

- Reese 1. Waterfront Center Predesign Project/Pump Station #3
- a. EHDD/PSA will be providing an updated plan to the Port – 100% of Task One
 - b. Viewing Platform on the County's pumpstation
- Reese 2. Grants/Projects
- *a. Recreation Conservation Office (RCO) Agreement
 - Commissioner Reese is meeting with the new RCO Grants Manager, Henry Smith and the Port's Grant Writer, Kathleen Byrne-Barrantes on February 22nd. A portion of the discussion will cover the idea of the current RCO grants covering a portion of relocating the floating moorage facility.
 - Commissioner Reese has signed the Certification of Applicant Match for the ALEA grant
 - Status of grant agreements
 - Status of Art Anderson Associates (AAA) design on the new non-motorized float – need to pursue Department of Natural Resources (DNR) outer-water boundary expansion. (See email in Marina Relocation)
 - *b. Marina Relocation
 - Email dated February 3, 2022 from Andrew Thorsen of Art Anderson Associates (AAA) re: the marina relocation related to the Port's DNR outer-water boundary
 - Amy Leitman of Marine Surveys and Assessments (MSA) generated a contract in the amount of \$40,865 with a \$2,000 deposit authorized at tonight's meeting
 - *c. Dredge
 - An emailed dated January 31, 2022 from Kyle Loring of Loring Advising was received informing the Port that Sound Action has submitted another Notice of Appeal.
 - An emailed dated January 31, 2022 from Phil outlining where the Port is on dredging, permits, appeals and grants
 - Commissioner Reese has been working with Amy Leitman of MSA for possible mitigation credit. Five boats are being processed as abandoned or derelict – TIKAR provided a report of the boat information and has posted the boats.

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6. UNFINISHED BUSINESS continued

Scholfield 3. County's Bayshore/Washington/Byron project

- a. Timeline of Ceccanti's use of Port property

4. Programs

- KSF *a. Sailing - monthly report
 - annual maintenance of the chase boats is taking place – costs apx. \$2,300 per boat will be charged to the Port's credit card upon completion of work.
- CIR *b. Rowing - monthly report
 - status of Boston Whaler insurance claim
 - annual maintenance of the chase boat is complete – costs apx. \$690 charged to Port's credit card.

5. Facilities

- Scholfield a. Restroom overhaul
 - Request for Quotations (RFQ) expected to be sent out in the spring
- Best b. Outer Water Boundary extension
 - status
- Scholfield/
Knapp c. Leveling the docks
 - status – weather dependent
- Haaland d. Status of insurance claim due to fire – Enduris was provided a copy of the invoices paid to TIKAR related to the fire and repair of the dock.
- Scholfield/
Knapp e. Schedule for the re-installation of the sailboat float and boat launch handling pier

6. Port Properties

- Scholfield/
Knapp a. Painting of Port-owned buildings
 - status – weather dependent
- Best b. Road vacation between 3255 and 3215
 - status of County allowing the vacation of that area
- Kitchens c. 3421 Byron Street vacancy
 - Kitsap Art has decided not to expand at this time. Is Clam Island Rowing interested in the unit? Unit rent was at \$.92 per square foot – increase to \$1.00 per square foot?
 - will the \$600 damage deposit be processed to Bilingue next month?
- Kitchens *d. Rental increase
 - Discussion about increasing all Port rentals to \$1.00 per square foot.

Best 7. Redistricting

- Must be complete by November 2022- awaiting the outline of the required steps

All *8. Strategic Planning of Port Organization

- New facilitator – status – talk with Doug Newell of Central Kitsap School District (CKSD)
- Hiring additional Port staff is needed – Job description has been created – next steps?
- Hiring Port attorney is needed – RFQ?

Scholfield *9. Derelicts in Dyes Inlet – five boats are being processed as abandoned and/or derelict including the "Spiros Special"

Scholfield 10. Port Rules and Regulations

- Decisions within resolutions and motions need to be added to the draft

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Reese/ *11. State Auditor – the 2019/2020 Audit complete – no findings. One recommendation was to
Haaland establish a policy outlining Electronic Funds Transfers in accordance with RCW 39.58.750 –
see New Business 7.2. Resolution 2022-02

7. NEW BUSINESS

Haaland *1. Resolution 2022-01 Establishing the 2022 Regular Meeting Schedule

Haaland *2. Resolution 2022-02 Electronic Funds Transfer policy

Haaland *3. Washington State Parks and Recreation – pump-out costs reimbursement in the amount of
\$2,650.65 received and deposited.

8. SAFETY/SECURITY

Haaland *1. E-mail dated January 25, 2022

9. PUBLIC INPUT

10. EXECUTIVE SESSION

11. ADJOURN Regular meeting – Thursday, March 17, 2022 @ 6:00PM – Port office