

**AGENDA FOR PUBLIC MEETING
PORT OF SILVERDALE COMMISSION
Thursday September 16, 2021 - 6:00PM
IN-PERSON MEETING – 3550 NW Byron Street, Silverdale
ZOOM Meeting – Link located on Port Website
Meeting ID#366 324 6345 Password: port**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

***3. CONSENT AGENDA** (motion necessary)

1. Agenda
2. August 19, 2021 Regular meeting minutes
3. Approve Electronic Transfer of Payroll Taxes
4. Approve Expenditures

4. UNFINISHED BUSINESS

ALL 1. Waterfront Center Predesign Project/Pump Station #3

*a. Borings

- completed - status of preliminary report
- the Port will pay Landau Associates, the County's architect, directly for the Port's portion of the borings
- contract #21-01-C with Leon Environmental

Best 2. Grants/Projects

- a. Recreation Conservation Office (RCO) Agreement
 - waiting for RCO to contact the Port
- b. Gangway/non-motorized float – Aquatic Land Enhancement Account (ALEA) Grant (\$500,000 grant / \$571,181 match)
 - dependent upon the Marina Relocation
- c. Upgrading dock facilities – Boating Facilities Program (BFP) Grant (\$1,000,000 grant / \$250,000 match)
 - dependent upon the Marina Relocation
- *d. Marina Relocation
 - breakdown of dredge costs received
 - mitigation estimate received
 - schedule Special meeting with Art Anderson Associates (AAA)

e. Dredge

- litigation scheduled for December 3rd

Scholfield f. Boat Ramp Access Repair project

- any further action to take

Scholfield 3. County's Bayshore/Washington/Byron project

- a. Ceccanti continues to use a portion of the Port's vehicle/boat trailer overflow lot

4. Programs

KSF *a. Sailing - monthly report

Best/CIR *b. Rowing - monthly report – status of parking policy

5. Facilities

Scholfield/ a. Restroom overhaul

- Request for Quotations (RFQ) not yet prepared

Best b. Outer Water Boundary extension

- Department of Natural Resources (DNR) contacted?

Scholfield/ c. Garbage cans

- older/worn cans replaced with new ones?

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4. UNFINISHED BUSINESS continued

5. Facilities continued

- Scholfield/ d. BH dinghy
Knapp – impounded
Scholfield *e. Embedment Testing
Best – E-mail dated August 24, 2021 from Robert Kiel

6. Port Properties

- Scholfield/ a. Paint prep of properties
Knapp - siding at 3425 and 3423 Lowell Street primed
Scholfield/ *b. Painting of Port-owned buildings
Haaland - T&J Painting, Inc. was notified that the Port declined their bid with the intention of having the buildings painted in-house.
- status of the in-house painting
Scholfield/ c. 3425 Byron/Kitsap Art
Knapp – status of sink replacement
Scholfield/ d. Road vacation between 3255 and 3215
Best – status of County allowing the vacation of that area
Best 7. Redistricting
– census information has been received
Reese/ *8. Interlocal Agreements
Best/Haaland – Enduris confirmed the Port has Employees Errors and Omissions insurance that would cover costs caused by an employee's error.
– Overhead costs determined?
Haaland 9. Hiring additional Port staff
– Determine what position will be hired – Administrative or Port Manager
– Determine duties and hours will be required
– Determine what rate and benefits will be offered
Scholfield/ 10. Port Rules and Regulations
Best – Decisions within resolutions and motions need to be added to the draft

5. NEW BUSINESS

- Haaland *1. Budget vs. Actual Report for review
Haaland 2. 2022 Preliminary Budget needs to be approved next month with the 2022 Final Budget adopted in November – FYI
All *3. E-mail dated August 25, 2021 from Randy Hunt
All *4. Kitsap Regional Library Foundation letter dated September 1, 2021 – Community Campaign Sponsorship hoping to raise \$100,000

6. SAFETY/SECURITY

- Haaland *1. Trespass – according to Safe Security guard one individual regularly refuses to leave Port property after hours – they requested the permission to trespass the individual.

7. PUBLIC INPUT

8. EXECUTIVE SESSION

- 9. ADJOURN** – Special meeting with AAA – Wednesday, September 22, 2021 @ 11:00AM – Port office
Regular meeting – Tuesday, October 19, 2021 @ 6:00PM (date change)
Washington Public Ports Association's (WPPA) Small Ports Seminar in Leavenworth
October 20th (travel day) through October 22nd
Kitsap All Ports meeting – Monday, October 26, 2021 @ 6:30PM – Port of Brownsville

*Supporting correspondence attached