

**AGENDA FOR PUBLIC MEETING
PORT OF SILVERDALE COMMISSION
Thursday August 19, 2021 - 6:00PM
IN-PERSON MEETING – 3550 NW Byron Street, Silverdale
ZOOM Meeting – Link located on Port Website
Meeting ID#366 324 6345 Password: port**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

***3. CONSENT AGENDA (motion necessary)**

1. Agenda
2. July 15, 2021 Regular meeting minutes
3. July 26, 2021 Special meeting minutes
4. July 26, 2021 Kitsap All Ports meeting minutes
5. Approve Electronic Transfer of Payroll Taxes
6. Approve Expenditures

4. EXCUSE COMMISSIONER KITCHENS ABSENCE

5. GUESTS THAT REQUESTED TO BE ON THE AGENDA

6. UNFINISHED BUSINESS

- ALL 1. Waterfront Center Predesign Project/Pump Station #3
a. Borings completed – status of testing
b. Awaiting a contract amendment from Patano extending the Phase 1 deadline and include the borings
- Best 2. Grants/Projects
*a. RCO Agreement – email sent to Kathleen Byrne-Barrantes - RCO should be reaching out to the Port any time. Grant Solutions contract is expired – extend?
b. Next steps to move forward with grant projects – permits, funding
*c. Art Anderson Associates (AAA) provided the Marina Relocation Alternatives Analysis w/costs
d. AAA efforts regarding the gangway/non-motorized float – dependent upon the Marina Relocation
e. Dredge – status of court date for SoundAction’s appeal
- Scholfield/
Knapp f. Boat Ramp Access Repair project – updated drawing with slope sent to Commissioner Scholfield?
- Scholfield 3. County’s Bayshore/Washington/Byron project
a. Ceccanti has completed the sealing and restriping of the Port’s parking lots – satisfactory?
4. Programs
KSF *a. Sailing - monthly report
Best/CIR *b. Rowing - monthly report – status of parking policy
5. Facilities
All a. Shop cleanup
All b. Restroom overhaul – Request for Quotations (RFQ)
Best c. Department of Natural Resources (DNR) – status of changing the Ports outer water boundary – was AES asked to provide an updated legal description
All *d. Benches – plaques remembering past Port Commissioners
Scholfield/
Knapp e. Gate at top of gangway - status
Scholfield/
Knapp f. In-water window for maintenance opened this month - cleaning under the boat launch taking place this month
Scholfield g. Tender out fee – other Ports contacted?

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6. UNFINISHED BUSINESS continued

5. Facilities continued

- Scholfield/ *h. Embedment testing of the octo-cylinders 8/21/2021 with removal on 8/22/2021.
- Scholfield/ i. Non-payment of moorage for vessel WN4885MD (David & Teresa English) who had
Reese/ complained to the County about feeling harassed – vessel was noticed tied to the Port –
Haaland notice of non-payment was prepared, but by the time it was going to be posted the boat was
gone. County notified of status.
- Scholfield/ j. Whaling Days recap – bill will be sent to Whaling Days for the oil/grease cleanup left from
Knapp vendors. Did Boy Scout Troop 1540 provide cleanup services? If so, how much should they
be paid? From 2013 – 2019 they were paid \$800 each year.

6. Port Properties

- Scholfield/ a. Paint prep of properties status
Knapp
- Scholfield/ *b. Painting Port-owned buildings – RFQ sent out to five businesses (Action Maintenance &
Haaland Painting; Coatings Unlimited, Inc.; Quality Coating Enterprises, LLC; Sabelhaus West, Inc.;
T & J Painting, Inc.) listed on the Small Works Roster – replies were due by Monday, August
16th. Bids to be reviewed, discussed and one accepted.
- Scholfield/ c. 3425 Byron/Kitsap Art – status of breezeway window repair and sink replacement. Tenant
Knapp reported that there is a wasp nest by the garbage cans – TIKAR notified
- Scholfield/ d. 3475 Byron/Old Town Pub – status of boarding up broken windows
Knapp
- Scholfield/ e. Paving of area between 3255 and 3215 – status of County vacating that area
Best
- Reese 7. Old Town Parking – the Templeton building at the end of Byron Street was sold some time ago
and it was noticed that the sign allowing public parking during the weekends is blacked out
be overlooked similar to daytime users as it is promoting economic development.
- Best 8. Redistricting – census information not yet received – it was anticipated in mid-August
- Scholfield 9. Tender out fee – were other Ports contacted to determine how/if they implement this fee
- Haaland *10. Interlocal Agreements for review/discussion – can the Port of Illahee use the Port office at times?
- Haaland 11. Hiring additional Port staff – status
- Tabled 12. Long term health care – will the Port provide long-term health care plans to employees?
- Kitchens 13. Airlift Northwest is Commissioner Kitchens eligible for the Port to purchase his membership?
- Scholfield/ *14. Port Rules and Regulations – Commissioner Scholfield's first draft – process to adopt?
Best
- All 15. Small Ports Seminar – need to change the October Regular Meeting date.

7. NEW BUSINESS

- Haaland 1. Refund of \$75 reservation fee to Port Ludlow Yacht Club being authorized at tonight's meeting
– they decided to cancel due to the construction in the Old Town area.
- Haaland *2. Advertising – does the Port want to advertise in the Washington Economic Development Guide

8. SAFETY/SECURITY

9. PUBLIC INPUT

10. EXECUTIVE SESSION

11. ADJOURN – Regular meeting – Thursday, September 16, 2021 @ 6:00PM