

**AGENDA FOR PUBLIC MEETING  
PORT OF SILVERDALE COMMISSION  
Thursday April 15, 2021 - 6:00 p.m.  
ZOOM Meeting – Link located on Port Website  
Meeting ID#366 324 6345 Password: port**

**1. CALL TO ORDER**

**\*2. CONSENT AGENDA** (motion necessary)

1. Agenda
2. March 18, 2021 Regular meeting minutes
3. March 25, 2021 Special meeting minutes – re: the future non-motorized dock and facilities
4. April 1, 2021 Special meeting minutes – re: grant opportunities, possible changes in current grant projects, phase III related to the dock and possible Port office improvements
5. Approve Electronic Transfer of Payroll Taxes
6. Approve Expenditures

**3. SIGNING DOCUMENTS** – need at least two Commissioners signatures on documents – tomorrow?

**4. UNFINISHED BUSINESS**

- Haaland \*1. Commissioner District 2 Vacancy – Commissioner Hunt resigned effective April 6, 2021. Vacancy announcement is on the Port's website and Kitsap Sun has been notified
- ALL 2. Waterfront Center Predesign Project/Pump Station #3
- a. Contract with Patano Studio Architecture in place
  - b. Interlocal Agreement with the County – approved and signed by both County and Port.
  - c. Funding – next steps
  - \*d. Patano planning a kick-off meeting with the County on Friday, April 23<sup>rd</sup> @ 1:00PM – should this be a Special meeting so both Commissioners Reese and Scholfield can attend, or is that not necessary?
- Best 3. Recreational Conservation Office (RCO) Grants
- \*a. If all goes as planned with the State budget the Port will receive \$500,000 (\$571,000 match) from the Aquatic Lands Enhancement Account (ALEA) grant to install an 82-foot-long gangway from the existing pier leading to a new non-motorized float and \$1,000,000 (\$250,000 match) from the Boating Facilities Program (BFP) grant to develop a design, dredge, extend a finger pier, install a gangway, and upgrade wiring, power pedestals, and plumbing.
  - \*b. Dredge – SoundAction has appealed the Pollution Controls Board decision
  - c. Non-motorized float – Art Anderson Associates (AAA) moving forward with design? They will want input from the users to make sure the design will accommodate them – Bainbridge Island's facility cannot be used by the intended, due to lack of communication during design.
  - \*d. Possible federal stimulus money possibly in the works
- Best \*4. Moving the floating moorage facility to deeper water – AAA's scope-of-work received.
- Best 5. County's Bayshore/Washington/Byron project
- a. Status of estimate from arborist and agreement with County to plant a new tree.
  - \*b. Ceccanti owes the Port \$2,536 for electrical overages – a letter was sent. Ceccanti plans to continue to use a portion of the Port's vehicle/boat trailer overflow lot and adjoining grassy area past the April 30<sup>th</sup> timeframe as outlined in the Use of Port property agreement. They plan to reseal and stripe the parking lots after all of their equipment is removed, which is unknown at this time. The fenced area will consist of approximately three trailer overflow stalls and a portion of the grassy area and will continue to be used past Whaling Days – Whaling Days has not yet officially been informed by the Port.
- Best 6. Commercial appraiser – Request for Qualifications (RFQ) sent out - responses? Next steps?
7. Programs
- a. Sailing – Anything to report
  - b. Rowing – only one chase boat winterized – awaiting paperwork for transfer of ownership

\*Supporting correspondence attached

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**4. UNFINISHED BUSINESS continued**

7. Programs continued

- Reese c. Trailers – Commissioner Reese completed the repair/upgrade to the donated trailer  
Reese d. Canoe – was sold for \$50 – awaiting paperwork – cash was deposited.  
Scholfield e. Numbering equipment – status

8. Facilities

- Haaland a. Closure – County remains in Phase 3  
Haaland b. Olympic Outdoor Center (OOC) – paid the \$1090 – TIKAR has removed the shed from the pier on March 30, 2021 – OOC not required to pay for April and May?  
Scholfield/ c. Preventative maintenance/facility cleanup  
Reese - General overall cleanup of Port properties  
- Loose brick, sagging gutter, roofing material/roof examination 3215 Lowell  
- Madrona tree removal?  
- Restroom overhaul?  
- Shop cleanup status  
- Privacy strips added to the staging lot fence status  
- Life jacket loaner station signage added?  
Scholfield/ d. Port office  
Best/Haaland - Lease renewal status  
- Disposal of unusable electronics/office equipment status  
Scholfield/ e. Boat Launch Handling Pier scheduled for installation on the evening of April 29<sup>th</sup>  
Knapp

9. Port Properties

- All a. Reduction in Rent – A twenty-five percent reduction in rent was agreed to for April –continue?  
Scholfield/ b. 3421 Byron/Bilingue – did the roof repair hold?  
Knapp  
Scholfield/ c. 3423 Byron/Old Town Massage – deck replacement complete?  
Knapp  
Scholfield/ \*d. 3425 Byron/Kitsap Art – leak repair on hold until warmer weather. Tenant asked if for the  
Knapp exterior of the building to be painted, porch/stair replacement, moss removal in front parking lot  
Scholfield/ e. 3332 Lowell/Monarch – status of back porch repair  
Knapp  
Scholfield/ f. Paving of area between 3255 and 3215 Lowell Street – details of permit requirements  
Knapp  
Scholfield g. Painting Port-owned buildings  
Reese/ 10. Small Claims – Mr. Gotschall paid in full - \$2,183.00 – case closed!  
Haaland  
Scholfield/ 11. Derelict WN3254NN – final bill from TIKAR which included charges for the derelict removal  
Haaland being paid in tonight's bills, so reimbursement paperwork can/will now be sent to the  
Department of Natural Resources  
Haaland 12. Breaking Waves – when Commissioner Hunt was serving, he approached Breaking Waves  
personnel about the parking situation and they were interested in further discussing parking  
within the Old Town area, in general.

**5. TABLED ITEMS**

1. Port Facilities
  - a. Department of Natural Resources (DNR)
  - b. Benches
2. Benefits

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**6. NEW BUSINESS**

Haaland \*1. Central Kitsap Food Bank asking for donation to be included in their virtual auction – have provided a two-night free moorage gift certificate in the past

**7. SAFETY/SECURITY**

\*1. Safe Security – day patrol asked to spend a little more time on the Port's property during the nice weather days.

**8. PUBLIC INPUT**

**9. EXECUTIVE SESSION**

**10. ADJOURN** – Kitsap All Ports meeting – Monday, April 26, 2021 @ 6:30PM – ZOOM link on Port's website  
– Regular meeting – Thursday, May 20, 2021 @ 6:00PM – ZOOM link on Port's website