

Port of Silverdale Regular Meeting Minutes February 16, 2023

The Port meeting was held in person at the Port office and the public was also allowed to attend via Zoom. The link to the meeting was posted on portofsilverdale.com.

1. CALL TO ORDER

Commission President/Chair Caleb Reese called the meeting to order at 6:04 pm due to technical difficulty with Zoom. Others attending in person were Commissioner Ed Scholfield, Commissioner Doug Kitchens, Carla Larson (temporary Secretary), Tim Knapp (Tikar Services) Donna Moore, Gregg Jacobs. Attending online via Zoom were Hank Anderson, Briene Wagner, Henry Aus, and Observer.

3. CONSENT AGENDA

Decided: The following Consent Agenda items were approved:

Agenda, January 19, 2023 Regular meeting minutes, January 30, 2023 All Ports Meeting Minutes, Electronic Transfer of Payroll Taxes, Expenditures.

- (M/S/C-Kitchens/Scholfield /All).

[Note M/S/C means Moved/Seconded/Carried, with commissioner named (or All)]

4. ATTENDEES ON AGENDA

None at this time.

5. UNFINISHED BUSINESS

5.1 Waterfront Center Predesign Project – (Reese) Funding options to be considered at a future meeting. In the future Scholfield will contact Maria Cantwell's office about funding for the waterfront center. Port will ask letters of support from the community.

5.2 County's Pump Station #3 Project – (Reese) Project still on hold.

5.3 Grants/Projects (Reese)

a. *Non-motorized floats* – Predesign drawings

from Art Anderson were sent to Rowing and Sailing Clubs by Reese.

b. *Marina Relocation* – Lower dock will have a six inch hinge step down, the 60 foot length and one end will have a ramp.

c. *Outer boundary marina expansion area* – No change. Phil Best is working on it.

d. *Dredge* – Amy at MSA working on details. Division 01, Port does not have. Administrative Specs needed for contracts, Reese will work on.

e. *Current grants* – No update. Reese will be sending in invoices for reimbursement the next few months.

5.4. County's Bayshore/Washington/Byron Project – (Scholfield) At 3332 Lowell, raise concrete around the stairs or check valve needed.

5.5. Whaling Days- update Event usage agreement. Vicky Webb reviewed and edited agreement that still needs date changes from Tuesday Through Monday otherwise most is the same as previous year. Reese will be meeting with Webb and Parson for final usage agreement. Port will have them increase their insurance to five million due to alcohol on Port property.

5.6 Programs -

a. *Sailing* – 1. The spring season is gearing up with an official start date of March 2. The season will have three practices weekly and run through June 8.

2. We are anticipating an opening day activity to help launch the summer season and would like to reserve some dock space for May 6 if possible.

3. The summer programs have been sketched out and we expect to be running four weeks of summer day camps for teens and youth from July 10 through August 4. We are still examining other activities to support during the summer including more adult sailing and other youth sailing activities but these are not settled at this time.

4. We look forward to re-arranging the yard and have acquired some dolly / racking system for the Laser (smaller) sailboats.

5. There have been no changes to the fleet since the last meeting.

b. Rowing – Clam Island Rowing(CIR) Report

February 2023 Programs: Masters and Juniors are off the water and in the erg room. Water practices will begin soon, as weather permits. Both a masters rower and junior rower participated in an ERGOMANIA competition(rowing machines = ergometers) at Pacific Lutheran University on 2/11 and rowers were rewarded for their hard work with medals. A new ergometer was purchased at the conclusion of the competition.

Equipment/boat maintenance We enjoyed help from Caleb Reese recently on 2/4/2023 at our CIR work party. With Caleb’s help, we moved several of our boats for better storage and to facilitate viewing of the boats that are for sale. Now that the boat yard is less cluttered, we will soon take ownership of a donated 4 person Vespoli brand, bow coxed boat, the Cherry Luna from Bainbridge island. We are in contact with Port Townsend regarding some other 4 person boats they have available for donation. Ellen is donating a megaphone to the club. One sculling boat was sold on 2/4/2023 and others are on sale online. There have been a few inquiries thus far. We will work on one of our trailers so that it will be ready to be put up for sale soon.

Safety: No issues. **Regattas:** Bill Richards Regatta is planned for Dyes inlet on 8/19/23 and the Silverdale waterfront picnic shelter area has been reserved for that purpose with a generous donation by Carla Larson for the space, the regatta in the morning and Carla will have a family gathering after the regatta is done in the same space.

We are thankful for the Port of Silverdale's support for rowing.

c. Boat storage area – Scholfield in contact with fence company.

5.6. Facilities (Tikar)

a. Leveling docks – on schedule for the next couple of weeks.

5.7 Facilities continued - (Scholfield)

Sign on pier needs update to remove three-day maximum stay limit.

5.8. Port Properties

a. 9004 Washington – DRC planning to be out in March/April 2023. Start working on vacating-furnace repair. Windows to code, all furniture needs to be removed. Mike Vasquez is working on the design for House of Wax, HoW needs to submit design to Port. Tikar suggest going out to bid.

b. 9004/9020 Washington – Tikar working on getting handrail built.

c. 3215 Lowell Suite 191 – (Kitchens) attempting communication with Family Therapist

d. 3423 Byron Street – Tikar installed new doors, will paint Sunday and fix threshold.

*e. 3421 Byron Street – (Scholfield) Furnace fixed, ask for rent reduction. **Motion: Reduce next month’s rent by \$200. (M/S/C- Scholfield, Kitchen, All.***

5.9. Strategic Planning of Port Organization - (Reese) on hold.

5.10. 3550 NW Byron Street - (Reese) Tennant will paint wall and ceiling.

6. NEW BUSINESS

6.1. Resignation of Office Administrator- Commissioner Reese accepted resignation.

6.2 New Office Administrator- Marvel Hunt and Donna Moore will assist with interviews.

6.3 Election of Officers- **Motion: Continue as present positions, Reese- chair, Scholfield-Secretary. (Scholfield/Kitchen/All)**

7. SAFETY/SECURITY – No report

8. PUBLIC INPUT

Comments about King Tides in the future.
How nice that the Port of Bremerton has a garage for EAA to use. It would be nice for the sailing and rowing clubs to have a space like that.

9. EXECUTIVE SESSION under RCW

42.30.110(1)(b) The Port Commission went into executive session to consider the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price at 6:44PM and returned to regular session at 6:56 PM.

Decided: Motion: Scholfield will schedule a meeting with owner of property that was discussed in executive sessions. (M/S/C – Kitchens/Reese/All).

10. ADJOURN – At 7:03 pm the meeting adjourned (M/S/C – Scholfield/Kitchens/All)

Next regular meeting - Thursday, March 16, 2023 @ 6:00PM – Port office

All Ports meeting – Monday, April 24, 2023 @ 6:30pm - Brownsville

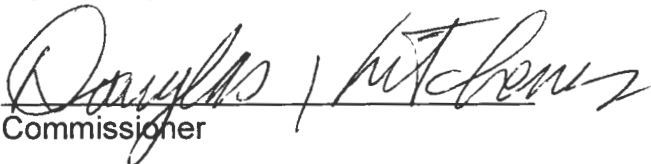
Approved:



Commissioner



Commissioner



Commissioner

