

MINUTES OF SILVERDALE PORT MEETING ON May 21, 2019

Commissioners Scholfield called the meeting to order at 5:03PM at the Port office – 3550 NW Byron Street, Silverdale, WA. It was explained that the meeting was being held to discuss general Port business and take a “walk about” within the Old Town area to inform newly appointed Commissioner Reese of Port owned properties and discuss those properties and proposed future projects. The Waiver of Notice of Special Meeting was signed by all three Commissioners and a Notice of the Special Meeting was taped to the Port office door a day prior to the meeting, both of which are attached hereto. Also in attendance were: Commissioner Aus; Commissioner Reese; Attorney Phil Best; Administrator Theresa Haaland; Mike Vasquez of MTV Home Repair; Tim and Lee Knapp of TIKAR Services; Kathleen Byrne-Barrantes of Grant Solutions; and Carla Larson.

Mike submitted an estimate from Peninsula Heating and Cooling for installation of a ductless heating system at 3330 Lowell Street/Sugar Studios. He explained that he is still waiting for another estimate from another company. Commissioner Reese said that the estimate from Peninsula seemed high. It was agreed that at least one additional estimate should be obtained.

Phil reported that Reid Middleton said it would cost the Port anywhere between \$5,000 to \$8,000 for a cost estimate report on the Old Town Pub using the structural report that they had already prepared. Rice Fergus Miller had estimated the costs to be between \$3,000 to \$5,000. Tim asked if the scope of work from the structural report is very detailed. He said that he may be able to use a national estimating program to get ballpark figures. He estimated the cost to be no more than \$500 and suggested it be put on hold until the next meeting. The Reid Middleton structural report will be e-mailed to Tim.

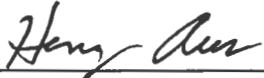
Phil explained that he updated the Grant Solutions Agreement for Professional Services. ***It was agreed to enter into the Agreement for Professional Services with Kathleen Byrne-Barrantes of Grant Solutions*** (motion by Aus; second by Reese; unanimous).

At approximately 5:20PM the walk about began.

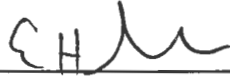
While viewing the Old Town Pub property it was noted that there was extreme structural damage to the outside deck that is attached to the building. ***It was agreed to hire TIKAR Services to remove the deck and MTV Home Repair to remove all wiring to the deck prior to demolition*** (motion by Reese; second by Aus; unanimous).

Tim explained that Lee Knapp informed him that the costs of the software for the national estimating program were higher than Tim had originally thought. It would cost closer to \$1500 for TIKAR to prepare the cost estimate report. ***TIKAR Services was authorized to prepare a cost estimate report on the Old Town Pub building not to exceed \$1500*** (motion by Reese; second by Aus; unanimous).

At 8:17PM the meeting adjourned (motion by Reese, second by Aus, unanimous).



Commissioner




Commissioner




Commissioner

WAIVER OF NOTICE OF SPECIAL MEETING


The undersigned, Port Commissioners for the Port of Silverdale, hereby waive the requirement of notice in writing of the special meeting of the Port of Silverdale held on 5/21/2019, 5:00pm, at Port of Silverdale, is present at such meeting, Office + Walk about and agrees to the conduct of the Port business as announced by the President in calling this meeting.



Commissioner



Commissioner



Commissioner

SPECIAL MEETING OF THE PORT OF SILVERDALE

A “WALK ABOUT” OF PORT PROPERTIES WILL BEGIN

FROM THE PORT OFFICE

ON TUESDAY, MAY 21, 2019 AT 5:00PM